

SAMPLE ACCOUNT FOR DECEDENT'S ESTATE Court File No.
COMMONWEALTH OF VIRGINIA

Circuit Court of

Estate of, Deceased Date of decedent's death

Type of Fiduciary: ☐ Executor ☐ Administrator of intestate ☐ Administrator, c.t.a. ☐ Curator

Name of fiduciary Day telephone

Mailing address

Name of other fiduciary Day telephone

Mailing address

This is account number ☐ one ☐ two ☐ three ☐ Is this a final account? ☐ yes ☐ no.

From (date of qualification or end of last account) to (end of this account)

ACCOUNT SUMMARY		
1. Beginning Assets (from Parts 1 and 3 of the inventory or from the prior account)	\$	104,259.54
2. Receipts (attach itemized list)	\$	8,946.87
3. Gains on Asset Sales (attach itemized list)	\$	400.00
4. Adjustments (attach itemized list)	\$	10,000.00
5. Total of 1, 2, 3 and 4 (must equal Total in Line 10)		<u>\$120,606.41</u>
6. Disbursements for Debts & Expenses (attach itemized list)	\$	4,138.90
7. Losses on Asset Sales (attach itemized list)	\$	539.25
8. Distributions to Beneficiaries (attach itemized list)	\$	10,700.00
9. Assets on Hand (attach itemized list)	\$	105,228.26
10. Total of 6, 7, 8 and 9 (must equal Total in Line 5)		
Market Value of Assets on Hand	\$	<u>\$120,606.41</u>

1. I (We) certify that this is a true and accurate accounting of the assets of this estate for the period described, and if this is a final account, that to the best of my (our) knowledge all taxes have been paid and provided for.

2. I (we) also certify and affirm that (**choose one**):

A. ☐ On or before the date of filing this Account with the Commissioner of Accounts, I(we) sent a copy of it by first class mail to every person entitled to a copy, pursuant to Virginia Code Section 26-12.4, who made a written request therefor. The names and addresses of the persons to whom copies were sent and the dates they were mailed are shown on Page 2.

or

B. ☐ No person entitled to a copy of this Account pursuant to Virginia Code Section 26-12.4 made a written request therefor.

Date Fiduciary's Signatures

Date Fiduciary's Signatures

Note: Virginia law requires that every account be signed by all fiduciaries.

Certificate of Mailing

I, the undersigned, do hereby certify that I have mailed a copy of the foregoing ACCOUNT FOR DECEDENT'S ESTATE
to the following individuals on this the day of 20.....

Executor/Administrator

Executor/Administrator

Executor/Administrator

Name of Recipient		
Address		
City	State	ZIP

Name of Recipient		
Address		
City	State	ZIP

Name of Recipient		
Address		
City	State	ZIP

Name of Recipient		
Address		
City	State	ZIP

Name of Recipient		
Address		
City	State	ZIP

Name of Recipient		
Address		
City	State	ZIP

Add pages as necessary.

RECEIPTS:

ABC Bank, interest

05/10/96	8.65
06/10/96	8.65
07/10/96	8.68
08/10/96	8.69
09/10/96	8.77
10/10/96	8.81
11/10/96	8.85
12/10/96	8.94
01/10/97	8.97
02/10/97	9.05
03/10/97	9.15

XYZ Company Dividends

06/30/96	30.00
09/30/96	30.00
12/31/96	40.00

ZB Inc., Dividends

06/30/96	1,500.00
09/30/96	1,500.00
12/31/96	1,575.00
03/31/97	1,575.00

DEF Bank, interest

11/06/96	12.01
12/06/96	12.74
01/06/97	12.90
02/06/97	13.13
03/06/97	13.50

IRS Refund for 1995 taxes

1,252.00

ABC Brokerage Cash Account interest

05/30/96	99.54
06/30/96	116.23
07/30/96	116.92
08/30/96	117.44
09/30/96	118.06
10/30/96	118.52
11/30/96	118.95
12/30/96	119.01
01/30/97	119.20
02/28/97	119.50
03/30/97	120.01

TOTAL RECEIPTS

120.01
\$ 8,946.87

GAINS ON ASSET SALES:

06/10/96 Proceeds from sale of 1995

Dodge Caravan \$6,750 less carrying value of \$6,500 250.00

01/15/97 Proceeds from sale of 20

shares of XYZ Company \$2,150 less
carrying value of \$2,000 is gain of

150.00

TOTAL GAINS

400.00

ADJUSTMENTS

ZB Inc. 1000 shares date of

death value was \$60/Share not

\$50/Share as shown on Inventory

60,000.00

-50,000.00

TOTAL ADJUSTMENT

10,000.00

DISBURSEMENTS:

Check #

001 Clerk of Court, qualification

525.50

002 EFG Funeral Home

2,050.28

003 Commr. of Accts., inventory

113.00

004 IRS 1996 income tax

324.10

005 ASIV Credit Card-debt

1,126.02

TOTAL DISBURSEMENTS

4,138.90

LOSSES ON ASSET SALES:

6/29/96 Proceeds from sale of

household furnishings

2,560.75

less carrying value

3,100.00

TOTAL LOSSES

539.25

DISTRIBUTIONS:

09/13/96 Sally J. Doe, diamond

engagement ring per Article IV

700.00

09/13/96 Sally J. Doe, cash

advance as 50% residual beneficiary

5,000.00

09/13/96 Jane S. Doe, cash advance

as 50% residual beneficiary

5,000.00

TOTAL DISTRIBUTIONS

10,700.00

ASSETS ON HAND:

ABC Bank,

Money Market Acct. #12345-6

24,114.83

ABC Brokerage Cash Acct., 67890-1

21,113.43

ZB Inc., 1000 shares at carrying

value of \$60/share (market value

3/31/97 \$63/sh = \$63,000)

60,000.00

TOTAL ASSETS ON HAND

\$105,228.26